CareBest Pty Ltd ACN 656 873 531

Feedback and Complaints Form

If you have a concern or complaint about your current NDIS support or services provided by Carebest Pty Ltd, it's important to talk about it. Fill out this complaint form below and we will respond to you within 3 business days.

1. Please provide your details:

2.

3.

If you wish to make a confidential or anonymous complaint, it is better if you call us on +1800 775 885 (toll free).

Today's date					
First name					
Last name					
Telephone (e.g. 02 9999 9999)					
Email address (e.g. name@company.com)					
I am a	Client / Family member or friend / Advocate / Carer / Staff Member / Other				
Are you making this complaint on behalf of a person with disability? * Yes No No Do you require any help with communication or any other form of support? e.g Interpreter? Yes No					
If you require help, please provide details of the help you need					
Place provide details o	f your complaint				

4. Please provide details of your complaint.

Details of your feedback/complaint	(Please attach further pages to this form if your description does not fit in this box)		

Approved By:	The Drector & CEO of CareBest Pty Ltd	Version	2
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5. Agreement

I agree that the information included in this Feedback and Complaints Form is true and correct:

Signature

6. How to make a complaint to the NDIS Commission

For NDIS Clients in New South Wales, South Australia, the Australian Capital Territory, Northern Territory, Queensland, Victoria or Tasmania, a complaint can be made to the NDIS Commission by:

- Phoning: 1800 035 544 (free call from landlines) or TTY 133 677. Interpreters can be arranged.
- National Relay Service and ask for 1800 035 544.
- Visiting https://www.ndiscommission.gov.au/about/complaints and completing a complaints form.

The NDIS Commission can take complaints about:

- services or supports that were not provided in a safe and respectful way
- services and supports that were not delivered to an appropriate standard

7. More information

- Fact sheet: How to make a complaint
- Video: Understanding complaints

The NDIS Complaints Management Resolution Guidance provides more detailed information about the NDIS Commission's complaints process.

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